

United States Courts  
Southern District of Texas  
FILED

MAR 02 2022

Nathan Ochsner, Clerk of Court

3:22-cv-52

Failure to Qualify for Indigent Supplies

ZUNIGA, J

1961551

K-117

Inmate's Name

TDCJ #

Housing Assignment

- ☒ You failed to qualify for supplies (e.g. not indigent, commissary restricted, request was incomplete, no justification of need, no signature, not your designated supply day, request not submitted in your ISE, etc.).
- ☐ You failed to exhaust previously issued supplies.
- ☐ You failed to qualify for sealed mail, open and resubmit.
- ☐ You failed to qualify for inmate/inmate correspondence, submit an ATCP-03.
- ☐ You have already been issued your monthly allotted personal postage.
- ☐ The letter(s) you submitted for postage failed to comply with ATC-034, examples 3 and/or 4.
- ☐ Postage will not be issued for questionable (e.g. homemade envelopes, recycle envelope, etc.) mail.
- ☐ You were not issued carbon paper, because you failed to exchange.
- ☐ You were not issued a pen, because you failed to exchange.
- ☐ You failed to qualify for a writ envelope (e.g. address, court date, # of pages, etc.).
- ☐ Postage will only be provided for correspondence.
- ☐ Other: \_\_\_\_\_

STAMPED ENVELOPE  
WAS DE-STAMPED AND  
CONTENTS STOLEN, PLACED  
IN LAW LIBRARY BOX  
TO USE AS PRE-TEX  
TO OPEN SEALED (MEDIA MAIL)  
BY ALEXANDRIA FORD  
TIMOTHY WILLIAMS  
WILLIE RATLIFF

## Indigent Supply Request Form

*Failure to complete this form correctly may result in you not receiving the supplies you requested.*  
(Print Clearly)

NAME: \_\_\_\_\_ TDCJ#: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ HOUSING: \_\_\_\_\_

You must utilize and exhaust your previous issuance prior to completing a new request for supplies. Justification to receive the below requested supplies must be placed **on the back of this form** (e.g. already exhausted previously issued supplies, active litigation and/or cause number to include court information, etc.). In accordance with BP-03.91, funds expended by the TDCJ for postage and stationery for indigent offenders shall be recouped by the TDCJ from funds later deposited in the offender's ITF account.

**DO NOT WRITE** in the "Issued" or "Office Use Only" columns (law library use only).

Personal		Supplies		Legal	
Requested	Issued	<u>Office Use Only</u>		Requested	Issued
		Paper			
		Carbon Paper (exchange provide <input type="checkbox"/> Yes <input type="checkbox"/> No)			
		Business Envelope (may not exceed 5 per month for personal)			
		Writ Envelope (requires justification)			
		Pen (exchange provide <input type="checkbox"/> Yes <input type="checkbox"/> No)			
# of letters requesting postage	_____ @ \$ _____	<u>Office Use Only</u>  <div style="text-align: right;"> <b>United States Courts</b>  <b>Southern District of Texas</b>  <b>FILED</b>   <b>MAR 02 2022</b>   <b>Nathan Ochsner, Clerk of Court</b> </div>		# of letters requesting postage	_____ @ \$ _____
	_____ @ \$ _____				_____ @ \$ _____
	_____ @ \$ _____				_____ @ \$ _____

MAT

Brooklyn, NY 11222

P.O. Box 220069

Monroe District Court - Media

Ⓢ

c/o Matt Rodriguez

TEXAS 77583  
PLANTATION  
RD.

UNION #1961551 "IWW-Iwoc Local 673 #1" (X386969)

JULIO Ⓢ ZUNIG Ⓢ #1961551 "IWW-Iwoc Local 673 #1" DELEGATE

MEMORIAL PLANTATION

NORTH HOUSTON, TX 773

59 DARRINGTON RD.

28 FEB 2022 PM 6 L

ROSHARON, TEXAS 77583

United States Courts  
Southern District of Texas  
FILED

MAR -2 2022

Nathan Ochsner, Clerk of Court

CASE NO: 3:22-CV-00052  
UNITED STATES DISTRICT COURT

601 ROSENBERG STREET

Galveston, Texas 77550

77550-170000

